



# Gaesdonck Parents Letter

No. 25/2020-21

07.01.2021

Dear Gaesdonckers, dear parents,

Of course you have already read about it in the media. Since this afternoon, we have also received official information from the Ministry of Education: In all schools in North Rhine-Westphalia, face-to-face teaching will be suspended until 31.01.2021 and lessons will be taught digitally.

We have prepared ourselves intensively for this situation in the last few weeks and are convinced that we are well equipped for the distance learning that is now ahead. Therefore, we can and will start digital lessons for all grades immediately next Monday.

## Distance learning from Monday

As in the week before the Christmas holidays, distance learning at Gaesdonck will again consist of a mixture of independent work via Moodle and video units via Teams. The internal organisation of the teaching staff will already take place in a conference on Friday, so that on **Monday morning at 8.00 a.m. (Berlin time) all class or course leaders will** discuss the further procedure with their students in a **video conference via Teams**. Distance learning then begins on Monday from the 7th lesson.

As before the Christmas holidays, participation in all elements of distance learning is compulsory for all students and it is also relevant for assessment.

The state government has decided that **no more class tests** will be written until 31 January 2021. An **exception is made** for compulsory **examinations in grades Q1 and Q2**. These will be written in the week beginning 18.01.2021, and any outstanding supplementary examinations will be written on Friday 15.01.2021. Students will receive more detailed information on this in the video conferences on Monday.

In this context, we would like to point out once again the possibility of requesting a loan device if you are not in a position to equip your children with the necessary technical hardware to participate in distance learning for financial reasons. If this is the case, please contact your child's class teacher in confidence. He/she will then make the necessary arrangements.

All parents are called upon to look after their children at home - as far as possible - in order to make a contribution to reducing contact. As far as this is not possible for you, we again offer **emergency care for the pupils of Years 5 and 6**. For pupils of the day boarding school, this also extends to the afternoons if required. For reasons of planning security, we kindly ask you to notify us of the need for emergency care using the form linked [here](#) by 6 p.m. on Friday for the following week by sending an e-mail to [poststelle@gaesdonck.de](mailto:poststelle@gaesdonck.de) (form available in German only). Should a short-term need arise after this

deadline, we will certainly find a solution. Please provide your children with work materials and - if possible - a device to participate in the digital lessons. (A limited number of laptops are available at school.)

Please note that the buses do not run during the times of suspended face-to-face classes.

### Arrival at boarding school

Even without attendance classes, all students of the full boarding school who wish to do so will be able to travel back to Gaesdonck again from Sunday evening. As a stationary youthcare facility in accordance with §§ 45 ff SGB VIII, the Gaesdonck is considered a home and living environment for the students entrusted to us. **From Sunday onwards, a fully-fledged boarding school** with a regulated daily structure, including pedagogical support for digital lessons, study times and leisure activities, is guaranteed for all students arriving at the Gaesdonck. The provisional daily schedule can be found in the appendix.

In order to guarantee all students a safe, secure home here on campus, (re-)admission to the boarding school is therefore only possible under defined conditions:

#### A) Prerequisites

In principle, a return to the Gaesdonck Boarding School is only possible if the pupil concerned and all persons living in his or her household

- have consistently complied with the requested contact limitations for at least the last 14 days before arrival,
- have not been in contact with a person diagnosed with Covid 19 or SARS-CoV-2 coronavirus infection in the last 14 days,
- feel healthy and have not shown any symptoms of illness typical of Covid 19 (fever, cough, shortness of breath, muscle/joint pain, sore throat, headache, nausea/vomiting, diarrhoea) for at least two weeks.

The existence of all prerequisites is confirmed in writing by the completed arrival form. You will also find the form in the attachment (in German only).

#### B) Free testing by two consecutive rapid tests:

##### 1. Initial test before entering the campus

If the test is negative, the student can enter the campus and move around freely. During the first 5 days, there is a permanent obligation to wear a mouth-nose-covering (MNB) and to keep a distance from each other. It is not possible to visit each other in the room.

##### 2. Follow-up test after 5 days

If the second test is also negative, the pupil is considered to have been cleared. This means that cleared pupils can move freely on the premises as a house community without restrictions (without distance and without mas ke).

The rapid tests are organised in cooperation with local medical practices directly on the Gaesdonck Campus and are carried out by qualified medical staff. For each test, € 39 is charged to the parents'-account.

In principle, students remain on campus after arrival in accordance with the contact restrictions of the current legislation (CoronaSchVO). Leaving the campus at short notice for important reasons (e.g. doctor's appointment) is organised by the educators with special protective measures.

A journey home, for example at the weekend, is possible at any time. However, if you return, you will have to go through the process described above again. We therefore recommend all students staying on campus throughout January.

Furthermore, we will continue to carry out the already customary daily temperature screenings for all boarding students. Special attention to hygienic rules is self-evident. Should cold symptoms occur, further action will be decided on an individual basis in consultation with our doctor and the infirmary. We keep quarantine areas in the house at all times just in case.

We are confident that with these measures we can offer your children a truly safe and secure environment here at Gaesdonck, as far as possible.

Please note the following procedure for **arrival on Sunday, 10.01.2021**:

- Arrival is between 18:00 and 20:00.
- Access is only possible via the main car park.
- Please go to the music school first upon arrival. The first quick test will be carried out there. Then wait in the car park until the test result is available. (approx. 15 minutes)
- If the test result is negative, please register your child at the administration office. Please hand in the test certificate and the completed arrival form there. Please enter both the music school and the administration as usual only individually or as a small family and keep a minimum distance of 1.5 m from other persons.
- After registration, please say goodbye to your child. Unfortunately, it is currently not possible for parents to enter the campus.

Please keep to the above times. There is no doctor on campus for testing after 8pm!

For planning purposes, we also ask you here for feedback by Friday evening 6.00 p.m. directly by e-mail to the boarding school director at [gysbers@gaesdonck.de](mailto:gysbers@gaesdonck.de).

The next arrival opportunity is expected to be on Sunday, 17.01.2021.

## Day boarding school

There will be no day boarding school activities until face-to-face classes resume. You will receive further information at the end of the month about possible cost reimbursements based on the model agreed with the parents' representatives in the spring.



### A warm welcome!

In times like these, it is particularly important to meet the challenges ahead with a well-positioned team. We therefore warmly welcome Ms Sonja Pieli, who joined us at the beginning of the year. Ms Pieli will be particularly involved in the girls' house in the upper school. We wish her much success in her tasks and much joy in her work here at Gaesdonck.

**Here's to a new one!**

Even though the first days of the new year are already marked by hectic activity and a organisational work, we would like to take this opportunity at the end of the Christmas holidays to express our heartfelt thanks to all of you and your families and

to wish you a happy and blessed New Year.

Stay healthy and take good care of yourself and your loved ones!

We'll get it done. Yours sincerely from Gaesdonck Campus

Dr Markus Oberdörster  
Director

Doris Mann  
Headmistress

Michael Gysbers  
Head of Boarding Houses

Annex 1 Anreisebogen

Annex 2 Special day structure

Appendix 1 „Anreisebogen“

## Gesundheitscheck für Internatsschülerinnen und -schüler

**Hinweis zum Datenschutz:**

Dieser Bogen wird nach der Erhebung 21 Tage lang archiviert und anschließend vernichtet.

**Datum:**

\_\_\_\_\_

Datum

**Schülerin/Schüler:**

\_\_\_\_\_

Vorname, Name,

\_\_\_\_\_

Adresse

\_\_\_\_\_

Telefon

**Hat Ihr Kind in den vergangenen 14 Tagen die Regeln der CoronaSchVO in der jeweils gültigen Fassung, insbesondere die Regelungen in § 1 „Verhaltenspflichten im öffentlichen Raum, Personengruppen“ und § 2 „Abstandsgebot. Mund-Nase-Bedeckung“ konsequent eingehalten?**

Ja

Nein

**Sind bei Ihrem Kind in den letzten 14 Tage eines oder mehrere der folgenden Krankheitssymptome aufgetreten?**

Fieber

Ja

Nein

Husten

Ja

Nein

Halsschmerzen oder Schluckbeschwerden

Ja

Nein

Atemnot

Ja

Nein

Geschmacks- oder Geruchsverlust

Ja

Nein

Starke Müdigkeit\*

Ja

Nein

Starker Schnupfen\*

Ja

Nein

\* soweit nicht durch eine bestehende Vorerkrankung (z.B. Allergie) erklärbar

**Hatte ihr Kind oder eine in seinem Haushalt lebende Person in den letzten 14 Tagen Kontakt mit einer Person, bei der eine Erkrankung an Covid 19 bzw. eine Infektion mit dem Coronavirus SARS-CoV-2 diagnostiziert wurde?**

Ja

Nein

\_\_\_\_\_  
Unterschrift **Mutter/Erziehungsberechtigte**

\_\_\_\_\_  
Unterschrift **Vater/Erziehungsberechtigter**

bzw. Unterschrift der volljährigen Schülerin/des volljährigen Schülers

Appendix 2

## Special day structure at the full boarding school during the Corona pandemic from 11 to 31 January 2021

Changes or adjustments are possible at any time

### Monday till Friday

06.45 a.m.	Wake up
07.15 a.m.	<b>Morning Prayer/Breakfast</b> (Students in Years 12 and 13 have the opportunity to breakfast until 08.30 hrs)
07.55 a.m. to 1.10 p.m.	<b>Study time/digital lessons</b> for the students of the Years 5 to 10 - including breaks and max. two free periods
07.55 a.m. to 6.30 p.m.	<b>Digital lessons</b> for students of Years 11 to 13 depending on timetable
10.00 a.m. to 12.00 p.m.	<b>Study time</b> for students of Years 11 to 13 (depending on timetable) - <i>option 1</i>
12.30 p.m. to 1.45 p.m.	<b>Lunch</b>
2.00 p.m. to 3.30 p.m.	<b>Group time/courses</b>
3.30 p.m.	<b>Coffee</b>
4.00 p.m. to 6.00 p.m.	<b>Free time</b>
4.00 p.m. to 6.00 p.m.	<b>Study time</b> for students of Years 11 to 13 (depending on timetable) - <i>option 2</i>
6.00 p.m. to 6.30 p.m.	<b>Vocabulary study time</b> for the students of the Years 5 to 10
6.40 p.m.	<b>Dinner</b>
7.30 p.m.	<b>Sports opportunities</b>
9.00 p.m.	<b>Evening Prayer</b> for pupils of Years 5 to 7
9.30 p.m.	Bedtime for pupils of Years 5 to 7
10.00 p.m.	Bedtime for students of Years 8 to 10
10.00 p.m.	Room rest for students of Years 11 to 13

### Saturday till Sunday

09.00 a.m.	<b>Breakfast</b>
10.00 a.m. to 12.00 p.m.	Saturday: <b>Study Time/Learning Coaching</b> Sunday: <b>Church service</b>
12.30 p.m.	<b>Lunch</b>
1.00 p.m. to 3.00 p.m.	<b>Free time</b>
3.00 p.m.	<b>Coffee</b>
3.30 p.m. to 5.00 p.m.	<b>Sports facilities</b>
5.00 p.m. to 6.30 p.m.	<b>Free time</b>
6.40 p.m.	<b>Dinner</b>
8.00 p.m.	Individual evening programme
10.00 p.m.	Bedtime
11.30 p.m.	Room rest