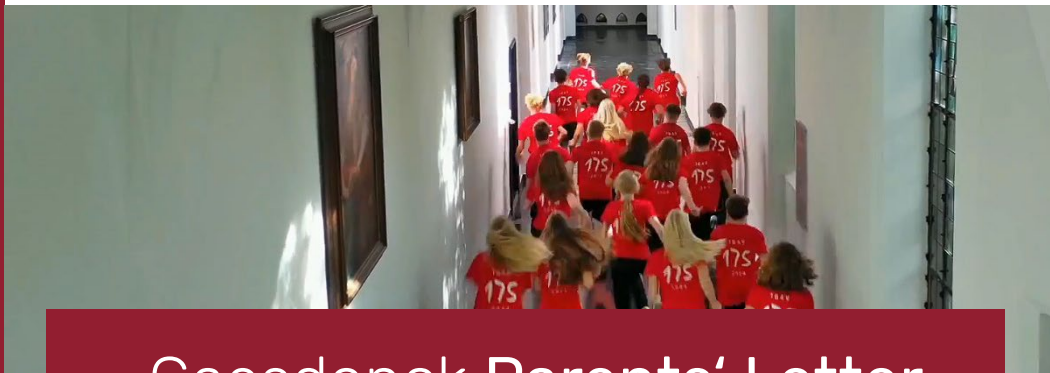




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2024



Gaesdonck Parents' Letter

No. 1/2024-25

13.07.2024

Dear Gaesdonckers

We hope you have had a good start to the summer holidays and have already been able to spend some relaxing days with your families. As we do every year at the start of the holidays, we would like to send you the following greetings from an empty Gaesdonck campus.

Notes on the coming school year.

We would particularly like to take this opportunity to welcome all parents and students who are receiving a Gaesdonck Parents' Letter for the first time. Welcome to the Gaesdonck community!

Post-examinations

The written post-examinations will take place on Tuesday, 20 August 2024, at 09:00. Candidates should be in the break hall at 08:45. The oral re-examinations will take place at noon. You will be notified of the date by the school office in the last week of the holidays

Gaesdonck for Newcomers

The booklet "Gaesdonck for Newcomers" offers a good first overview of many questions about school and boarding school life and will be available for [download](#) on our homepage from the middle of the holidays.

Start of school and arrival

Quinta to Upper Primary (grades 6 - Q2):

- The current boarding and day boarding students from grade 6 to Q2 will be at Gaesdonck on Tuesday, 20 August 2024, at the usual times.
- The new boarding and day boarding students from year 6 to Q2 will also report to the administration on Tuesday, 20 August 2024 between 16:00 and 17:00 to complete the formalities and then move into their rooms.
- For all classes from year 6 to Q2, **the new school year begins on Wednesday, 21 August 2024 at 07:55** with lessons followed by a church service on Marmorplatz at 08:45.

New Sexta (Year 5):

- New day boarding sextans will report to the administration office with their parents on Tuesday, 20 August 2024 between 16:00 and 19:00 to complete the necessary formalities and then move into their rooms in their houses.
- New boarding sextans will arrive on Wednesday, 21 August 2024, between 3:00 p.m. and 4:00 p.m. instead of Tuesday.
- On the evening of 21 August 2024 **at 17:00, the admission ceremony for the new sextans** of all forms of attendance will begin in the assembly hall.
- After the ceremony, the new sextans plant their annual tree ("tree of the year") according to the old Gaesdonck tradition and then meet up with their parents for a barbecue.
- The **welcome days** for all new sextans will start on Thursday, 22nd August 2024, at 07:55 in the classrooms.

Annual programme - Campus

The annual programme with qualifying and recreational campus activities ("Campus" booklet) is published at the beginning of the school year. During the first two weeks, a binding weekly programme is drawn up for each child together with the responsible boarding school teacher. Some programmes can also be booked by external students. These are listed accordingly in the enrolment portal on the website.

On Sunday evening, 25th August 2024, the online registration for the respective offers will be activated. Further information will follow at the beginning of the new school year.

Opening hours of the school office:

You can reach our school secretariat Monday to Friday from 07:30 to 13:30.
Tel. 02823/961-121

Sick note

If your child is ill or cannot attend lessons, please send an email to poststelle@gaesdonck.de by 07:30. Please include the head of class or the head of level and, if applicable, the responsible boarding school pedagogue in a copy. Alternatively, you can also use the [contact form](#) on our homepage. The sick note does not replace a (possibly later) written apology.

Updating your data

If your personal details (e.g. address, telephone number, e-mail address etc.) change, please let us know immediately. If you have not already done so, please also inform the school office of your e-mail address. If there are any changes to your child's health (e.g. diagnosed allergies), please inform us as soon as possible.

Ancillary costs school year 2024/25

The amounts for ancillary costs will be set as follows as of 01.08.2024: For the external boarding school and upper level external boarding school, ancillary costs of € 95.00 (copying costs, cultural contribution, state parents' association, media contribution) are due annually. The ancillary costs for students in boarding schools and day boarding schools amount to €45.00 per year (copying costs, cultural

contribution, state parents' association). The media contribution of € 50.00 is already included in the boarding school or day boarding school fee.

Art lessons

All students who take part in basic courses (upper school) in art or who choose art as a differentiation subject from the lower school must pay € 31.00 for the school year, e.g. for work beits ma terial.

Instrumental lessons

The half-yearly programme and the music school's own brochure provide information about the courses on offer and the costs of the "Gaesdoncker Musikschule". Information and contact via Mrs Grootens, Tel. 02823/961-0 (Mondays - Thursdays from 12:00 to 17:00, Fridays from 12:00 to 15:00).

Gaesdonck Shop

In the student work lounge in the basement of the main building, school supplies, stationery and toiletries for daily use can be purchased from Mrs Zalewska every day between 08:00 and 12:00. As our shop does not aim to make a profit, the prices are generally reasonable, although not quite as cheap as in retail shops. Meal vouchers are also available from Mrs Zalewska.

Lost property office

Items found can be collected from Mrs Zalewska or Mrs Gehlings in the morning for a fee of 1.00 Euro.

Textbooks

Your son/daughter is responsible for the careful handling of the school books. All books must be provided with a book cover. Please also make sure that your son/daughter has a sturdy and tidy school bag.

A list of books to be purchased by you ("parents' own contribution") can be found in the appendix and is available for [download](#) on our website.

Accident insurance

During school hours, all students are covered by the accident insurance of the state of North Rhine-Westphalia. In the day boarding school and boarding school outside of lessons, this cover is not provided by the state. In view of possible consequential damage following accidents in the boarding school and leisure area, we urge you to take out accident insurance for your child immediately, if you have not already done so.

Spectacle wearers

For insurance reasons, we would like to point out that during sports lessons, a sports-suitable visual aid (sports glasses, contact lenses) must be worn.

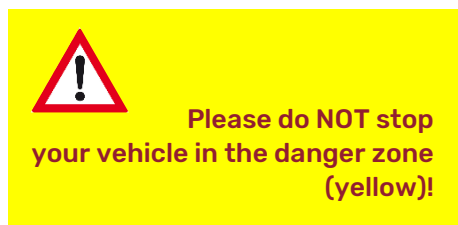
Bus transport

You can find the current timetable in the download area of our website. If you have any questions, please contact Mr Klein in the administration department: Tel. 02823/961-105.

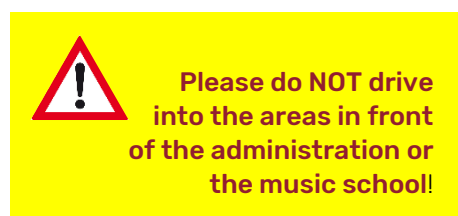
Kiss and Ride" car park regulation:

Time and again, the intersection of car and bicycle traffic in our car park leads to dangerous situations. In the middle of the car park in particular, stopped or even parked cars create a bottleneck for cyclists.

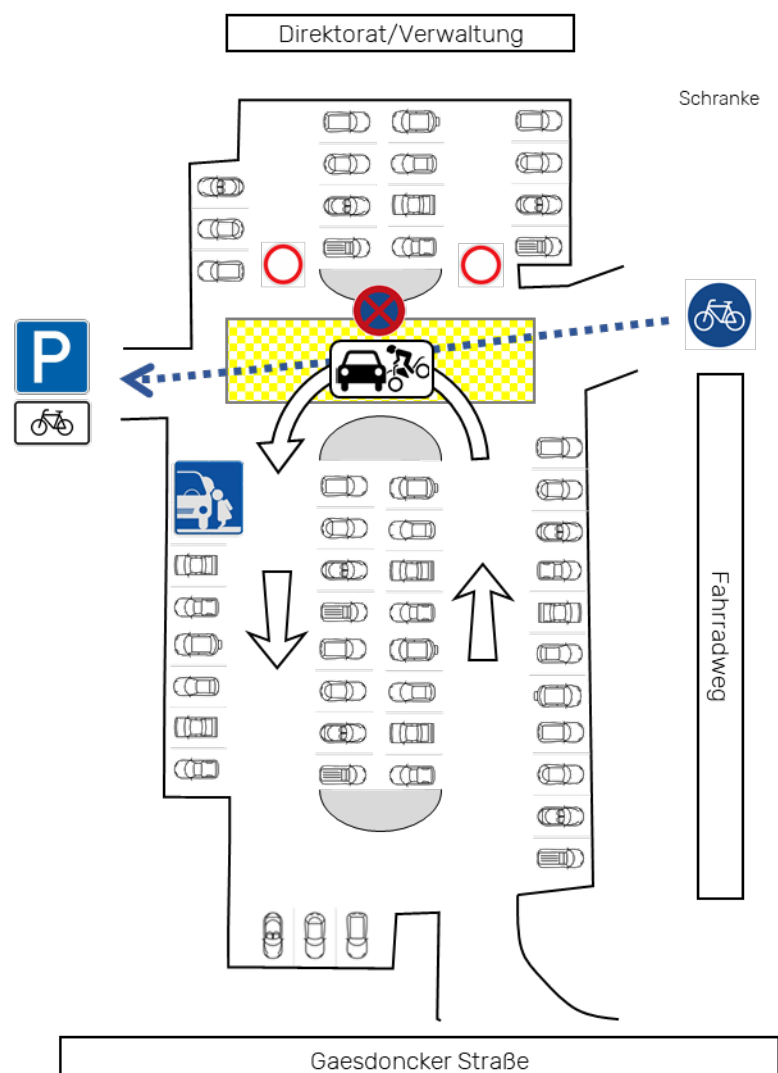
Vehicles that in addition even drive into the rear part of the car park, directly in front of our rectorate and administration, further increase the risk of traffic accidents. We would therefore like to draw your attention once again to the following **car park regulations** at the beginning of the school year:



To get in and out of for a short time, please drive through the intersection area - following the arrows painted on - far enough into the pick-up zone so that cars following behind you do not have to remain in the danger zone.



The rear area of the car park is reserved for Gaesdonck employees. Access to this part of the car park for the disabled and for deliveries is of course free. We are sure that your children will be able to manage the extra 10 steps required ...



If you not only want to let your children in and out of but also want to park your vehicle at , please use the parking spaces at the front of the car park.

Of course: consideration is not a one-way street. Please remind **your cycling children** once again to be considerate and careful in our car park and, if necessary, when crossing Gaesdoncker Straße!

Use of private vehicles/student car park

Students who do not wish to use the special school transport buses must arrange their own transport, either by bicycle or by being brought and collected by their parents. If the student wishes to drive to school in his/her own car or other motor vehicle, he/she may park in the rear car park of the Gaesdonck site after applying to the school management and obtaining a parking permit. The school car park can be reached via Grote Laarweg (at the back of the bus car park).

Day boarding school care before the "home weekends":

As day boarding care on the fortnightly Fridays before the home weekends (see Gaesdonck calendar) differs from the "normal" Friday with the usual group routine, we would ask you to arrange your child's attendance/absence for these days with the respective boarding school teacher in the weekly schedule.

Included on these "Home Fridays" are lunch, a short free time and a study time. The usual pick-up time is then after the study time at 4.15 pm. The buses leave with a small time buffer at 4.30 pm. Should you wish to collect your child directly after lunch at 2.00 p.m., please contact the boarding school pedagogue in advance.

School year

For payments (boarding school costs and travel expenses), it should be noted that the school year begins on 1 August and ends on 31 July of the following calendar year.

Bank transfers

Please always state the purpose of the transfer (differentiated if necessary) for all transfers and do not forget to state the student number. We save additional administration costs if you use our account at Darlehnskasse Münster eG for your transfers.

IBAN-Nr. DE66400602650002045800

BIC code GENODEM1DKM

use. Parents who have already given us a direct debit authorisation do not need to make any payments. We will ensure that, for example, ancillary costs are debited on time.

We wish you and your families a relaxing summer holiday and look forward to seeing you again at the start of the school year!

Dr Markus Oberdörster
Headmaster
school

Sabine Schleede-Schmalz
Headmistress

Michael Gysbers
Head of boarding

Note 1: First class council meetings and school council meeting

The first class and level council meetings in the new school year will take place on Sunday, 1 September 2024, from 17:00. The rooms will be announced after the holidays. This will be followed by the school council meeting at 18:00 in the Foreign Language Centre.

Note 2: KAoA (No graduation without a connection)

We would like to draw your attention to the parents' information evening on potential analysis on Sunday, 01 September 2024, at 6:30 pm in the assembly hall. All parents of the year 8 are cordially invited.

Note 3: Computer typing course

Based on the results of brain research and pedagogy, this computer writing course uses visualisation and association techniques, NLP findings, multi-sensory approaches and networked thinking. The course objective can only be achieved through regular practice. On the last day of the course, a 10-minute writing test is carried out as a final test. Participants will receive a certificate on completion of the course.

- Dates: Start 10.09.2024, always Tuesdays 2.20 pm to 3.05 pm
- Participation fee: 65,00 €
- Running time: 14 weeks
- Max. Number of participants: 12

Registrations are accepted by the school office.

Payment of the participation fee is made via Gaesdonck.

You are welcome to transfer the amount to the above-mentioned bank account.

If you have given us a direct debit authorisation, we will debit the amount from your account.

Sehr geehrte Eltern,

zurzeit sind vom Land die Schulbucheigenanteile für die Klassen 5 bis 10 auf jährlich 34,00 Euro festgelegt. Nicht in jedem Schuljahr kann dieser Beitrag eingehalten werden.

Rechnet man aber den Beitrag auf die gesamte Schullaufzeit um, bleiben wir im Kostenrahmen.

Für die Jahrgangsstufen EF bis Q2 beträgt der Satz 31,00 Euro pro Jahr.

Bitte besorgen Sie in den Ferien die für die einzelnen Klassen (Spalte "Kauf in Klasse") aufgeführten Bücher.

Zweite Fremdsprache Latein oder Französisch: Bitte berücksichtigen Sie, dass je nach Wahl der entsprechenden zweiten Fremdsprache die Lehrwerke für Latein bzw. Französisch angeschafft werden müssen!

Zu den Workbooks in Englisch ist anzumerken, dass Sie diese natürlich auch mit zusätzlicher Lernsoftware erwerben können.

Wie Sie der Liste entnehmen können, wird für die Oberstufe der Eigenanteil nicht verplant. Der Differenzbetrag wird hier für die Beschaffung weiterer Lektüren oder einer Formelsammlung benötigt, wobei jährlich Änderungen stattfinden.

Kauf in Klasse	Benutzung	Fach	Titel	ISBN	Verlag	Preise	Summe
5	5	Deutsch	Deutsch.kompetent 5, Arbeitsheft, Ausgabe NRW G9 ab 2019	978-3-12-316311-1	Klett	11,50 €	
5	5	Englisch	Green Line 1, Workbbok mit Audios	978-3-12-834215-3	Klett	11,50 €	23,00 €
6	6	Deutsch	Deutsch.kompetent 6, Arbeitsheft, Ausgabe NRW G9 ab 2019	978-3-12-316312-8	Klett	11,50 €	
6	6	Englisch	Green Line 2, Workbook mit Audios	978-3-12-854225-6	Klett	11,50 €	23,00 €
7	7	Deutsch	Deutsch.kompetent 7, Arbeitsheft, Ausgabe NRW G9 ab 2019	978-3-12-316313-5	Klett	11,50 €	
7	7	Englisch	Green Line 3, Workbook mit Audios	978-3-12-854235-5	Klett	11,50 €	23,00 €
7	7	Lateinisch (ab Kl. 7)	Pontes Gesamtband Ausg. 2020, Schülerbuch	978-3-12-623301-9	Klett	32,75 €	
7	7	Lateinisch (ab Kl. 7)	Pontes Gesamtband Ausg. 2020, Begleitb. Grammatik und Vokabular	978-3-12-623302-6	Klett	22,95 €	78,70 €
7	7	Französisch (ab Kl. 7)	Á plus! Neubearbeitung	978-3-06-122296-3	Corn	10,25 €	33,25 €
8	8	Englisch	Green Line 4, Workbook mit Audios	978-3-12-854245-4	Klett	11,50 €	11,50 €
9	9	Englisch	Green Line 5, Workbook mit Audios	978-3-12-854255-3	Klett	11,50 €	11,50 €
9	9	Französisch	Á plus! Neubearbeitung	978-3-06-122332-8	Corn	10,25 €	10,25 €
10	10	Englisch	Green Line 6, Workbook mit Audios	978-3-12-854265-2	Klett	11,50 €	11,50 €
10	10	Französisch	Série jaune (ab Klasse 6). Ausgabe ab 2012	978-3-12-622036-1	Klett	12,50 €	12,50 €

Sek II Anschaffung von Lektüren/Formelsammlung - wird vom Fachlehrer bekannt gegeben

Änderungen vorbehalten!

Stand: 31.05.2024